



City of San Antonio

Contract Summary Sheet

Date: 1/13/2022

Agenda Item: 21-4426

Name/Title (Caption as shown on agenda): Annual Contract for Arts and Crafts Supplies 6100013932 SMM	
Brief Description of Item(s) and Use: This contract will provide the San Antonio Public Library, Pre-K for SA, and the Parks and Recreation Department with a wide variety of games, novelties and arts and crafts supplies. These items will be provided at discount catalog pricing on an “as needed” basis and will be used to support the programs offered by the Parks and Recreation Department such as Summer Youth Program, Day Camps, Art programs, classroom supplies for Pre-K 4 SA and on-going programming at the San Antonio Public Library.	
Total \$:	\$90,000.00 annually
Contract Period:	Upon award through December 31, 2024 with two, one-year renewal options
Method of Procurement:	Competitive (2 bids received)
Price Trend:	N/A
Contract Info:	Formal <input type="checkbox"/> Annual <input checked="" type="checkbox"/> Support/Maintenance <input type="checkbox"/> Lease <input type="checkbox"/>
Recommended Contractor(s):	S&S Worldwide, 75 Mill Street, Colchester, CT 06415
Previous Contractor(s):	S&S Worldwide, 75 Mill Street, Colchester, CT 06415
Comments:	N/A
Anticipated Future Requirements and Action:	N/A
Procurement Alternative:	Should this contract not be approved, the City would be required to solicit quotes for required arts and craft supplies on an as needed basis, where increased costs due to non-contract buying could be realized. Non-contract rates may result in increased costs and adversely affect timeliness of delivery.
Using Department (s):	Parks and Recreation, San Antonio Public Library, and Pre-K 4 SA